CITY OF VIRGINIA BEACH
BAYFRONT ADVISORY COMMISSION
MEETING AGENDA

Thursday, November 19, 2026
3:30 P.M.
Ocean Park Fire and Rescue Squad Building
3769 E. Stratford Road

The mission of the Bayfront Advisory Commission is to review and make recommendations to the City Council regarding public and private projects and issues associated with the Bayfront area.

CALL TO ORDER
3:30 P.M.

ROLL CALL

APPROVAL OF MINUTES
Review and approval of minutes from 10/15/26 regular meeting.

CHAIR'S REPORT AND INTRODUCTIONS

STAFF REPORTS
1) Parks and Recreation
2) Communications
3) Public Works
4) Planning

COMMITTEE REPORTS
- Design and Infrastructure Committee
- Communications and Outreach Committee
- Student Committee
- Lynnhaven Boat Ramp Committee

OLD BUSINESS

NEW BUSINESS

1) FY28 Budget Priorities Discussion
2) Vote to Cancel December BAC meeting

PRESENTATIONS/PROJECT BRIEFINGS

PUBLIC COMMENTS

ADJOURN

CITY OF VIRGINIA BEACH
BAYFRONT ADVISORY COMMISSION
DRAFT MEETING MINUTES

Thursday, October 15, 2026
3:30 P.M.
Ocean Park Fire and Rescue Squad Building
3769 E. Stratford Road

MEMBERS PRESENT:
Andrea Lindemann (Chair), Morgan Ayers (Vice Chair), Ed Amorosso, Joe Bovee, Sandy Cohen, John Crouse, Windy Crutchfield, JB Maas, Chase McConnell, Elle Pero, Bill Prince, Bailey Quarg, Adam Shield, Cole Trower, Elena Vilches, Planning Commissioner Holly Cuellar, Planning Commissioner John Coston

MEMBERS ABSENT:
Bill Hearst, Neel Singh

CITY STAFF PRESENT:
Hank Morrison – Planning, Saba Shirazi – Planning, Diamond Royster – City Attorney

CALL TO ORDER:
Chair Lindemann called the meeting to order at 3:30 P.M.

ROLL CALL:
Saba Shirazi did roll call.

MOTION TO APPROVE THE MINUTES FROM 9/17/26 MEETING:
Motion by Mr. Crouse, seconded by Ms. Ayers. The meeting minutes were approved unanimously.

CHAIR'S REPORT and INTRODUCTIONS:
- Chair Lindemann announced that Phil Davenport would be recognized by City Council on October 20th for his service to the city as director of Public Works and for his service on BAC; Members were invited to attend.
- The Chair also encouraged members to bring forward new ideas, either through the appropriate Committee or under a new business on a Commission agenda.

STAFF REPORTS

1) Public Works
    - Post-nor' easter storm report – PW Coastal Division
        - The report was postponed. A handout containing Ms. Shannon's responses to questions regarding Dominion power line, the nor'easter, and other matters was provided to members. Questions about the report were to be directed to her.
2) Planning
    - Report:
        - Mr. Morrison reported that the contract for the Shore Drive plan has been finalized with Renaissance Planning and Dills Architects; staff plan to meet internally with the consultants and will present the draft project schedule to the Commission the following month.
3) City Attorney
    - Freedom of Information Act (FOIA) Overview
        - Ms. Royster reviewed FOIA requirements for the Commission and its Committees, including public records obligations, meeting notices, and minutes. She advised members to avoid distributing Commission business in gatherings of three or more members outside of a properly noticed meeting. She also recommended using Bcc for mass emails to reduce the risk of simultaneous exchanges becoming and un-noticed meeting.
        - Members asked about meeting minutes; Ms. Royster mentioned that Committees are responsible for taking minutes.

Cole Trower arrived at 3:39 P.M.

COMMITTEE REPORTS

- DESIGN & PROJECT OUTLOOK COMMITTEE –
    - The Committee reported that it had discussed budget planning, gateway ideas, ways to create a welcoming identity for Shore Drive and the Bayfront. Ideas included signage, maritime-themed design elements, branding, and consulting the City's marketing or communications staff.
    - The Committee also discussed the Hook Lane project and design guidelines.
    - Members raised concerns about landscaping and maintenance along Shore Drive. Suggestions included exploring Form Based Code approaches, grants, and other ways to encourage attractive, well-maintained properties.
- COMMUNICATIONS AND OUTREACH COMMITTEE –
    - The Committee has canceled its meeting for this month. Ms. Ayers noted that the Bayfront has been listed in the local magazine and discussed the possible billboard advertising related to Shore Drive improvements.

Mr. Bovee arrived at 3:43 P.M.

- LYNNHAVEN BOAT RAMP COMMITEE –
    - With the conclusion of the 2026 boating season, staff report will pause until May 2027.
    - The Committee reported the overflow boat traffic had entered the Ocen Park neighborhood on approximately 30% of summer weekends, creating congestion on narrow residential streets shared with pedestrians, bicyclists, beachgoers, and visitors to the playground, local restaurants, Pleasure House Point and Brock Environmental Center.
    - The Committee presented a proposal requesting an interdepartmental review and Traffic management plan before the next boating season. Members discussed whether overflow should be managed within the boat ramp facility rather than through the neighborhood. The Commission agreed to seek input from the Director of Parks and Recreation before taking further action on the proposal.
    - Council Member Schulman mentioned he would consult with Director Kirschman and invite him to address the Commission.
- STUDENT COMMITTEE –
    - The Committee reported on developing surveys and planning interviews to gather public input about possible restrooms at Pleasure House Point. The proposed outreach would include students, Chesapeake Bay Foundation Staff and park users.
    - The Committee also planned to examine ADA-compliant beach access in the Spring.
    - Council Member Schulman asked for information about the condition, use, and accessibility of beach access points, including photographs, to help inform planning discussions.

OLD BUSINESS

- No old business was raised

NEW BUSINESS

1) Corridor Gateways Funding Discussion
    - The Commission discussed developing a recognizable Bayfront identity and attracting visitors to local businesses. Suggestions included Bayfront identification signs, maritime-themed design elements, collaboration with city communications and marketing staff, and exploring state funding or grant opportunities.
    - Members also discussed whether the city could promote Shore Drive businesses during construction, similar to past efforts in other areas. No funding decision or specific campaign was approved.

- Other ideas raised included traffic-calming measures near the park exit and adding public trash cans along Shore Drive. Chair Lindemann suggested raising the question with Director Kirschman.

PRESENTATIONS/PROJECT BRIEFINGS:

1) LBC Ventures, LLC – Subdivision Variance request at 4716 Hook Lane
    - Steve Bishard and Ben Bishard presented the subdivision variance request for the proposed three homes at 4716 Hook Lane.
    - Members reviewed the proposed elevations and discussed the driveway arrangement, garage placement, and consistency with the Shore Drive design guidelines. The chair expressed support for the Planning Department's recommendation to reduce curb cuts, while members also discussed the project's layout and access.
    - **Mr. Trower made a motion to recommend the project to City Council. Mr. Maas seconded the motion. The motion passed unanimously.**

PUBLIC COMMENTS

- A member of the public requested updates on ADA-accessible beach access and stormwater drainage near Shore Drive and Starfish Road, raising concerns about flooding and possible construction impacts.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:56 P.M.

Andrea Lindemann, Chair

Saba Shirazi, Planner I

Hank Morrison, Comprehensive Planning Administrator