



BYLAWS OF THE SHORE DRIVE COMMUNITY COALITION

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Draft Amendment Proposal January 27, 2020

BYLAWS OF THE SHORE DRIVE COMMUNITY COALITION, INC.

Article I. Name

The name of the organization shall be the Shore Drive Community Coalition, Incorporated hereinafter referred to as the SDCC.

Article II. Purpose

Section I. Intent

The SDCC shall be a nonprofit organization, operated exclusively for the purposes beneficial to the interests of the residents/property owners along the Shore Drive corridor. All **officers** of the SDCC shall serve without compensation from the organization. No part of the income or net earnings from the organization shall benefit any **members**.

Section II. Objectives

- A. To provide a unified **voice** for the community that will work with the City of Virginia Beach and the **Bayfront Advisory Commission** (if in existence) to better the quality of life along the Shore Drive corridor.
- B. To provide proactive assessments and reactive solutions to civic issues concerning the entire Shore Drive neighborhood.
- C. To act as an effective communication tool that provides pertinent information to all of the Shore Drive corridor.

Article III. Members

Section I. Membership

- A. Any civic, condominium, apartment or townhouse organization, and merchants' association within the general boundaries (North-Chesapeake Bay; West-Little Creek Amphibious Base, Pleasure House Road; South- First Court Road, Pleasure House Creek, Lynnhaven River, Broad Bay; East-First Landing State Park) shown on Figure 1, whose membership is approved by the SDCC Board of Directors, may become a Class A member organization of the SDCC.
- B. No religious or denominational group, fraternal organization, partisan political organization, trade or professional union shall be eligible for Class A membership in the SDCC.
- C. To become a Class A member of the SDCC, an organization must have a constitution or bylaws and elected officials.
- D. The Class B (General) members of the SDCC shall be **any** of the members of the SDCC Class A member organizations.

Section II. Voting Responsibilities

- A. Board of Directors - Voting members (Directors) shall be one designated representative of each Class A member organization. Each Class A member organization shall appoint one Director, who shall be a member in good standing within their own respective organization. Directors **should** be registered with the SDCC secretary. Email or telephone voting for special votes between regularly scheduled meetings may be called by the President with 5 day prior notice by email or telephone.
- B. General Membership – Class B General members shall have voting privilege for the SDCC Bylaws and election of SDCC Officers. Voting Class B members shall be **any** of the members of the Class A SDCC member organizations.

Article IV. Officers

Section I. Composition

Official SDCC Officer **positions are** President, Vice-President, Secretary and Treasurer. The Officers shall administer to the general affairs, overall direction and day-to-day operation of the SDCC. **The number of Officers should be a minimum of two (2) and a maximum of four (4) and match the following position/duty structure.**

- **Two (2) Officers – President and Secretary. The Secretary position will also act as Treasurer.**
- **Three (3) Officers – President, Treasurer and Secretary**
- **Four (4) Officers – President, Vice President, Treasurer and Secretary**

Section II. Qualifications

Any Class B member qualifying as such under Article III, Section I, except any person holding or filing for elective public office may eligible for election to office in SDCC. An Officer may also be a member of the Board of Directors

Section III. Duties

- A. President – The President shall preside at all meetings and appoint chairpersons to all committees. Chairperson appointments are subject to the approval of the Board of Directors. The President can also authorize the payment of bills that are \$100.00 or less.
- B. Vice-President – The Vice-President shall preside in the absence of the President.
- C. Secretary – The Secretary shall keep a record of all meetings (General & Board of Directors) and a roll of all members present at the meetings. **The Secretary will also assume the duties of Treasurer in the two (2) Officer scenario.**
- D. Treasurer – The Treasurer shall deposit all money in the bank to be designated and approved by the Board of Directors. The Treasurer shall also pay out money only when authorized to do so by the President or the Board of Directors. However, the Treasurer may issue checks up to \$100.00 for administrative expenses without the prior approval of the Board of Directors or the President.
- E. The Treasurer shall also keep records of all monetary transactions

Section IV. Elections

- A. The Officers **should** be elected at **an** annual meeting by a secret ballot or a voice vote. A majority of the Class B General members attending shall elect. The annual meeting **should be as late in the year as meeting schedules permit.** In the case there is but one nominee for an office, the election shall be by voice.
- B. The Officers shall serve a term of one year with no limit to the number of consecutive terms in the same office.
- C. The Officers shall assume their official duties starting on January 1st.

Section V. Nominations **(Section Deleted)**

Section VI. Vacancies

Vacancies in offices other than the President shall be filled by appointments made by the President subject to the approval of the Board of Directors. The appointments shall complete the remaining term of the vacant office. The Vice-President **(or Secretary in a two member scenario)** shall fill a vacancy in the office of President.

Article V. Board of Directors

Section I. Composition

The SDCC Board of Directors shall consist of one (Director) designated representative of each Class A member organization in good standing. Each member organization shall appoint one Director, who shall be a member in good standing within their own respective organization.

Section II. Qualifications

Any Class B member qualifying as such under Article III, Section I, excepting any person holding or filing for elective public office. A Board of Director member may also be an SDCC Officer.

Section III. Duties

- A. Determine what issues the SDCC shall endorse.
- B. Make proactive and reactive decisions based on committee input.
- C. Make approval on all expenditures over \$100.00.
- D. Approve all committee subjects and committee chairpersons.
- E. Appoint one SDCC Class B member in good standing as liaison to associations, commissions, and other organizations as desired.

Section IV. Appointments

Every year, each Class A member organization in good standing **should** submit the names of a representative (Director) to the SDCC secretary by the regular January meeting.

Section V. Vacancies

The Class A member organization **should expeditiously** submit a new name to take the place of the **vacating** representative. The SDCC secretary's records will be updated accordingly upon notification from the member organization of the corresponding replacements.

Article VI. Meetings

Section I. General meetings

The general membership meetings **should** be held **three (3) times per year (suggested months are January, May and September)** on the last Monday **(or a week earlier if last Monday falls on a Holiday) of the month**. Other general meetings may be held when necessary and may be called by the President or by a majority of the Board of Directors with notice being given at least ten days prior to such a meeting to all designated representatives of the member organizations.

Article VII. Quorum

Section I. General Meetings

A quorum at a General Membership meeting shall consist of five (5) or more **Class B members**. A minimum of three (3) of these persons shall come from different **Class A** member organizations.

Article VIII. Fiscal Year

The fiscal year of the SDCC shall begin on January 1 and end on December 31.

Article IX. Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the SDCC in all cases in which they are applicable and in which they are not in conflict with the articles of incorporation or the Bylaws of the SDCC.

Article X. Amendments

Amendments to the Bylaws may be made by a 2/3 majority vote of voting Class B members present at any regular meeting of the SDCC, provided the amendment has been read at the previous regular monthly meeting and has been distributed to the duly designated representatives of the Class A member organizations and to all members of the Board of Directors at least ten days prior to the meeting.